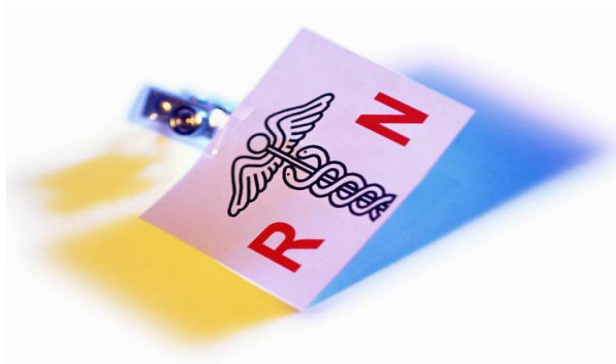


# INFORMATION PACKET

## ASSOCIATE IN APPLIED SCIENCE IN NURSING



**CARL ALBERT STATE COLLEGE  
HEALTH SCIENCES DIVISION  
1507 SOUTH McKENNA  
POTEAU, OK 74953**

**FOR AN APPLICATION CONTACT:**

**CASC DEPARTMENT OF NURSING EDUCATION  
918-647-1355**

Carl Albert State College, in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of The Education Amendments of 1972, the Rehabilitation Act, The Americans with Disabilities Act, and other Federal Laws and Regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admission, employment, financial aid, and educational services. The Title IX Coordinator is the Human Resources Director, available in BC866D or 918-647-1373; Deputy Title IX Coordinators are the V.P. for Student Affairs, available in HH153 or 918-647-1370 and Sallisaw Campus Police, 918-775-6977.

April 2017

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

The Carl Albert State College Associate in Applied Science in Nursing degree is a two-year program with a curriculum designed to prepare the graduate to take the National Council Licensure Exam (NCLEX-RN) to become licensed as a Registered Nurse. The program is approved by the OK Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN).

Admission into the Associate in Applied Science in Nursing is competitive. One (1) class of students is admitted yearly to the program. Each new class begins in the Fall semester. Applications are available from the Health Sciences Division October 1<sup>st</sup> of each year and the application process is completed by February 1<sup>st</sup>.

The criteria considered for admission to the Associate in Applied Science in Nursing Program includes:

- Composite ACT Score
- Retention GPA
- College Reading Level
- Math Competency

Admission to the Nursing Program is based upon a Total Point System. Points are acquired from:

- ACT Composite Score
- Retention GPA
- Prior Degrees Earned
- Required College Courses Completed

Students not selected to the program are encouraged to enroll in courses leading to an AS degree in Allied Health in effort to increase their total points, and reapply to the program the following year.

Oklahoma Board of Nursing  
2915 N. Classen Blvd., Suite 524  
Oklahoma City, OK 73106  
(405) 962-1800  
<http://nursing.ok.gov/>

Accreditation Commission for Education in Nursing, Inc.  
3343 Peachtree Road NE, Suite 850  
Atlanta, GA 30326  
(404) 975-5000  
(404) 975-5020 fax



## PROGRAM OUTCOMES

NCLEX-RN Pass Rate for first time test-takers. 2014-2015 ELA was 3-year average greater than or equal to National Pass Rate. ELA revised in 2016 to be 80% in accordance with 2017 ACEN Standards and Criteria.

	Poteau Campus	Sallisaw Campus	Aggregate	3-year average
2016	Traditional 78.26% LPN-RN 100%	Traditional 73.33% LPN-RN 100%	76.31%	84.71
2015	Traditional 78.2% LPN-RN 100%	Traditional 87.50% LPN-RN 50%	77.84%	89.28
2014	Traditional 100 % LPN-RN 100%	Traditional 100% LPN-RN 100%	100%	90.83

Program Completion Rates: Students who complete the program within 3-academic years of first admission. ELA = 60%

	Poteau Campus	Sallisaw Campus	Aggregate	3 –year average
2016	Traditional 64.44% LPN-RN 100%	Traditional 61.29% LPN-RN 100%	62.86	64.42
2015	Traditional 68.18% LPN-RN 100%	Traditional 66.66% LPN-RN 100%	62.5%	62.68
2014	Traditional 67.90% LPN-RN 100%	Traditional 64.30% LPN-RN 100%	67.90%	65.82

Job Placement Rate: ELA = 90% of graduates who are seeking employment will be employed as an RN within 12 months post-graduation.

	Poteau Campus	Sallisaw Campus	Aggregate	3 –year average
2016	Traditional 100% LPN-RN 100%	Traditional 100% LPN-RN 100%	100%	100%
2015	Traditional 100% LPN-RN 100%	Traditional 100% LPN-RN 100%	100%	100%
2014	Traditional 100% LPN-RN 100%	Traditional 100% LPN-RN 100%	100%	100%

**Oklahoma Board of Nursing**  
**2915 N. Classen Blvd., Suite 524**  
**Oklahoma City, OK 73106**  
**(405) 962-1800**

“The CASC Department of Nursing Education program is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for registered nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 &567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the right to deny a license, recognition or certificate; issue license, recognition or certificate with a conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions. An individual with a felony conviction cannot apply for licensure for at least five years after completion of all sentencing terms, including probation and suspended sentences, unless a presidential or gubernatorial pardon is received [59 O.S. §§567.5 & 567.6].”

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**PROVISIONS TO PRACTICE NURSING**

Carl Albert State College fully subscribes to all principles and requirements of the Rehabilitation Act of 1973 for qualified handicapped individuals and the Americans with Disabilities Act of 1990. Therefore, applicants are encouraged to self-identify their accommodation needs as part of the admissions process. It is important to note that in order to successfully progress through the curriculum and function as a practicing nurse upon graduation, an individual must be able to perform certain physical activities that include vocal, visual, auditory, and dexterity requirements.

In order to be considered for admission to or retention in the nursing program after admission, all applicants should possess:

1. Sufficient visual acuity, such as is needed for the observation necessary for client care.
2. Sufficient auditory perception to receive verbal communication from clients and members of the health team and to assess health needs of clients through the use of monitoring devices such as stethoscopes, timers, cardiac monitors, fire alarms, etc.
3. Sufficient gross and fine motor coordination to respond promptly and to implement the skills required in meeting client health care needs safely. These include, but are not limited to, manipulation of equipment and performance of CPR.
4. Sufficient communication and language skills (speech, comprehension, reading writing) to interact with clients and the health care team to communicate effectively, as may be necessary in the client's interest and safety.
5. Sufficient intellectual functions and emotional stability to implement care for clients.

The individual is expected to notify the Department of Nursing Education Admissions Committee in writing if such a disability exists or occurs during matriculation in the nursing program. Professional documentation may be requested regarding the individual's ability to perform assigned tasks.

An individual denied admission or continuance in the program due to the inability to perform certain activities has the right to appeal any decision made. A complete copy of the Grievance Procedure may be obtained from the CASC Student Handbook.

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**ADMISSION REQUIREMENTS**

The applicant must meet the following criteria to be eligible for admission to the Associate in Applied Science in Nursing Program:

1. **ACT Composite Score**

A. Composite score of 19 is required (**Taken within past 5 years**)

2. **Grade Point Average and Course Grade Requirements**

A. A retention grade point average (GPA) of 2.5 or above on all academic work is required.

- 12 hours college credit or more attempted – use retention college GPA (*high school transcript not required – submit college transcripts*)
- 11 hours college credit or fewer – use high school GPA (*submit high school transcript*)

B. Grades earned in zero level college courses are not included in calculating the retention GPA.

C. All courses required for the nursing program must be completed with a minimum grade of “C”

3. **Reading Level**

A. Documentation of a 12<sup>th</sup> grade reading level is required of all applicants who do not have a college degree.

B. Applicants whose ACT Reading subtest score is less than 19 will be required to take the Accuplacer Test for Reading and achieve a minimum score of 90.

4. **Math Competency**

A. ACT Math Subtest Score of 19 required

B. Applicants whose ACT Math subtest score is less than 19 may meet this requirement by having completed Math 0123 - Intermediate Algebra or Math 1513 – College Algebra with a minimum grade of "C".

5. **Science Courses Time Limitation**

All college level science courses required by the nursing program must have been taken within five (5) years prior to the student’s admission into the nursing program. Courses to which this policy applies are:

- Zoology 2124 Human Anatomy
- Zoology 2114 Human Physiology
- Chemistry 1025 General Organic & Biochemistry

6. **Bonus Admission Points**

A. Students may obtain 3 bonus admission points by completing Allied Health Sciences 1113 – Introduction to Medical Terminology with a grade of “C” or better.

B. Students may obtain 3 bonus admission points by having a current direct patient care (EMT, Paramedic or Nurse Aide etc.) certificate.

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**ADVANCED STANDING ADMISSION**

Licensed Practice Nurses and Transfer Students from other nursing programs may apply for Advanced Standing admission to the Associate in Applied Science in Nursing program. In addition to the general application process advanced placement applicants must also complete the following:

**Licensed Practical Nurse:**

1. Submit to the Department of Nursing Education a copy of active, license to practice practical nursing, verifying good standing with a State Board of Nursing. There should be no history of disciplinary action taken by the Board of Nursing against the nursing license.
2. Submit an official copy of your transcript from the college or vocational school in which you completed your practical nursing education. This transcript is used to determine Admission Points and is in addition to any other academic education transcripts.
3. Successfully complete all placement exams administered by the Department of Nursing Education. The placement examinations may be taken only one (1) time for consideration of advanced placement. In the event the applicant does not successfully complete the placement examination for credit in Nursing 1129 – Health Illness Nursing I, the student will need to reapply to the program as a Regular student for consideration of entry into the program. In the event the applicant does not successfully complete the placement examination for credit in Nursing 1219 – Health Illness Nursing II, the student will need to enroll in the course for continued progression in the program. This enrollment is contingent upon space available in Nursing 1219.
4. Licensed Practical Nurses admitted to the CASC nursing program with advanced standing are required to successfully complete Nursing 1101– Role Transition for Nursing. In addition, the following general education courses must be completed before the student can progress into Nursing 2119 - Health-Illness Nursing III: English 1113, Psychology 1113, Zoology 2124, Zoology 2114, Allied Health Sciences 1203, English 1213, and Chemistry 1025. Other general education courses that must be completed once admitted to the program include: Political Science 1113, and History 1483 or 1493. The five (5) year time limit on science coursework may be waived for Licensed Practical Nurses who are actively working as a clinical nurse when entering the nursing program as an advanced placement student.

**Nursing Transfer Applicants:**

After admission to the nursing program as an Advanced Placement student, each applicant will be evaluated individually for placement in the nursing curriculum sequence. Validation of selected nursing skills and content competency examinations may be required. Admission to the nursing courses is contingent on space availability in the assigned course and completion of the required general education and transition courses.



**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**READMISSION POLICY**

Readmission is defined as any student previously enrolled in a nursing course in any program whose transcript reflects previous enrollment in a nursing program. To be considered as a readmission applicant, the student must have been enrolled in a nursing program within 2 years prior to the anticipated date of admission to the Carl Albert State College Nursing Program. This policy is not applicable to students requesting transfer of general education or support courses. The Nursing Program will not consider any applicant who has exited a nursing program two or more times or an applicant that has been dismissed by the faculty from any of the CASC Health Science programs.

All applicants for re-admission must meet the following criteria to be considered for placement into the Nursing Program. Deadline for receipt of these materials is February 1<sup>st</sup> for the fall semester courses and October 1<sup>st</sup> for the spring semester courses.

Submit the re-admission application with the following:

1. Official transcripts of all college course work
2. Letter describing your plan for success in the event you are readmitted
3. Letter of academic standing from the previous nursing program; if other program is not CASC.
4. Documents of the same published admission requirements as the general nursing class entering the Nursing Program.

The Carl Albert Nursing Faculty Committee will review all complete Readmission Applications. An interview with the applicant may be requested by the committee. Readmission applications are considered on the basis of previous and recent academic and clinical performance as well as data supporting the probability of success of completing the nursing program and passing the NCLEX-RN examination.

The Carl Albert State College Nursing Faculty Committee will decide acceptance or denial of the application. An applicant approved for readmission will be placed into competition with all other readmission applicants for the spaces available in the program. Once the applicants for available spaces are determined, applicants will be placed into competition with the traditional or advanced placement applicants for course ranking. Any readmitted student must have a ranking total no less than the lowest ranked student currently enrolled in the course. The final determination of entry point into the program will be by the Nursing Faculty Committee. Any student that is readmitted to the nursing program may be asked to complete an individualized remediation action plan.

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**APPLICATION PROCEDURE**

1. Complete the admission process for entry into Carl Albert State College.
2. Complete the *Application for Admission* to the Associate in Applied Science in Nursing Program. Application packets are available from the Division of Health Sciences. **A student who has been dismissed by the faculty from any of the CASC Health Science programs is not eligible for admission to the nursing program.**
3. Provide the Department of Nursing Education an official copy of your high school transcript and official transcripts of all colleges attended (**including CASC**).
4. Provide the Department of Nursing Education a copy of your ACT scores and Accuplacer Test for Reading score if required for reading level verification.
5. The application process must be completed by February 1<sup>st</sup> of each year. It is the applicant's responsibility to check with the nursing office to be sure all required forms and/or information have been received before the February 1<sup>st</sup> deadline.

**Upon admission into the nursing program, the applicant will be required to complete a departmental Health Survey form, Criminal Background Check, Urine Drug Screen.**

**ADMISSION OF PERSONS WITH AN ARREST AND/OR CRIMINAL CONVICTION**

Any arrest, charge, or conviction for a felony or a misdemeanor or charge or conviction for Medicare fraud may affect a student's ability to attend certain clinical sites for clinical education and thereby prevent a student from satisfactorily meeting course objectives. Applicants with any federal, state, or local criminal convictions or charges must have completed all sentencing terms, including probation, fines, suspended sentences and rehabilitation programs at **least three (3) years prior to the application deadline** date in order to be considered for admission to the Associate in Applied Science in Nursing program. Certified copies of verification that sentencing requirements are complete must be submitted with this application to the program in order to be considered for Admission.

Because the nursing student works with medications and vulnerable patients in clinical agencies, any applicant who has been arrested and/or convicted and has completed all sentencing requirements is considered on an individual basis by the Faculty/Admissions Committee. In these deliberations, the Committee(s) will consider the following factors:

1. The nature of the crime(s);
2. Evidence of rehabilitation;
3. Personal characteristics;
4. Behavior/action since the offense was committed;
5. The total criminal records; and
6. The disciplinary action of the court.

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**PROGRAM OF STUDIES**

**FRESHMAN YEAR**

**SEMESTER HOURS**

Semester 1: **(must be completed before first clinical course)**

Chemistry 1025 General Organic and Biochemistry	5
Zoology 2124 Human Anatomy	4
Psychology 1113 Introduction to Psychology	3
Allied Health Sciences 1203 Basic Nutrition	<u>3</u>
	15 Total

Fall Semester:

English 1113 Freshman Composition I	3
Zoology 2114 Human Physiology	4
Nursing 1129 Health –Illness Nursing I	<u>9</u>
	16 Total

Spring Semester:

English 1213 Freshman Composition II	3
Nursing 1219 Health –Illness Nursing II	<u>9</u>
	12 Total

Summer Semester:

<b>*Nursing 1101 Role Transition in Nursing (Advanced Placement Students)</b>	<u>1</u>
	1 Total

**SOPHOMORE YEAR**

Fall Semester:

Political Science 1113 American Federal Government	3
Nursing 2119 Health-Illness Nursing III	<u>9</u>
	12 Total

Spring Semester:

History 1483 American History 1492-1865 <b><u>OR</u></b>	
History 1493 American History 1864-Present	3
Nursing 2219 Health-Illness Nursing IV	<u>9</u>
	12 Total

**Total Hours     68**

**ADDITIONAL REMEDIAL COURSES MAY BE REQUIRED BASED ON ACT SCORES AND/OR HIGH SCHOOL CURRICULAR DEFICIENCIES.**

**\*Advanced placement students** are required to take N1101 – Role Transition in Nursing. Students who are a LPN may be eligible to apply for advanced credit of two (2) of the nursing courses: N1129 and N1219.

Rev 12/2015

Approved OBN 9/2016

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**ADMISSION POINTS WORKSHEET**

Applicants are selected to the Associate in Applied Science in Nursing Program according to the following point system:

**ACT Composite Score** \_\_\_\_\_ **Date** \_\_\_\_\_ (must be completed within 5 years)

<u>Points</u>	<u>ACT Composite Score</u>
5	20 –22
10	23– 25
15	26 or above

**Grade Point Average (2.5 College/HS Retention GPA required)**

12 hours college credit or more attempted – use retention college GPA

11 hours college credit or fewer – use high school GPA

Licensed Practical Nurses – use practical nursing GPA (for points only)

<u>College/Practical Nursing GPA Points</u>	<u>H.S. GPA Points</u>	<u>Retention GPA</u>
5	4	2.75 – 2.99
10	8	3.00 – 3.24
15	10	3.25 – 3.49
20	15	3.50 – 3.74
25	20	3.75 – 4.00

**Required College Courses Completed**

Points given for each general education credit hour completed: A = 4, B = 3, C = 2, Clep Test = 3  
(40 points possible)

- |   |  |
|---|--|
| _____ English 1113 Freshman Comp I        | _____ Zoology 2114 Human Physiology                                |
| _____ Psychology 1113 Intro to Psychology | _____ Chemistry 1025 General Organic and Biochemistry              |
| _____ Zoology 2124 Human Anatomy          | _____ Political Science 1113 American Federal Government           |
| _____ AHS 1203 Basic Nutrition            | _____ History 1483 or 1493 American History 1492-1865 or 1865-Pres |
| _____ English 1213 Freshman Comp II       |  |

**Prior Degrees Earned**

<u>Points</u>	<u>Degree</u>
5	Associate's
10	Bachelor's
15	Master's or higher

**Bonus Points**

<u>Points</u>	
3	AHS 1113- Introduction to Medical Terminology
3	Current Patient Care Certificate

**TOTAL**

**Estimated Expenses for Nursing Program – Effective Fall Term 2016** (These are estimates and actual costs may vary.)

**FRESHMAN YEAR – Summer Semester**

Tuition: General Education 8 hrs (Approx \$113.45 per credit hour)(plus additional fee Science fees - \$8.00 per credit hour)	\$907.60 \$64.00
Books	\$576.00
<b>Total</b>	<b>\$1,547.60</b>

**Fall Semester:**

Tuition: Technical/Nursing 9 health sciences hrs (Approx \$113.45 per credit hour) plus additional fee for Health Sciences Course \$50 per credit hr.	\$1,021.05 \$450.00
Tuition: General Education – 9 hrs (Approx \$113.45 per credit hour) and Standardized Testing	\$1,321.50
Uniforms (including watch, name pins, shoes, etc.)	\$375.00
Books & Skills Lab Kit	\$1,199.00
Travel (Based at \$.54 per mile for travel to clinical from CASC (mileage varying per semester 1624-1940 miles)	\$1,047.60
Supplies (stethoscope, scissor, pen light, etc.)	\$100.00
Professional Liability Insurance	\$20.00
Background Check & UA Drug Screen	\$100.00
Required Lab Tests & Immunizations	\$300.00
CPR Certification	\$45.00
<b>Total</b>	<b>\$5,979.15</b>

**Spring Semester:**

Tuition: Technical/Nursing 9 health sciences hrs (Approx \$113.45 per credit hour) plus additional fee for Health Sciences Course \$50 per credit hr.	\$1021.05 \$450.00
Tuition: General Education – 8 hrs (Approx \$113.45 per credit hour plus Additional fee for Science Course - \$8.00 per credit hour) and Standardized testi	\$907.60 \$340.00
Books	\$646.00
Travel (Based at \$.54 per mile for travel to clinical from CASC (mileage varying per semester 1624-1940 miles)	\$1,047.60
<b>Total</b>	<b>\$4,412.25</b>

**SOPHOMORE YEAR – Fall Semester:**

Tuition: Technical/Nursing 10 health sciences hrs (Approx \$113.45 per credit hour) plus additional fee for Health Sciences Course \$50 per credit hr.	\$1,134.50 \$500.00
Tuition: General Education – 6 hrs (Approx \$113.45 per credit hour and standardized testing	\$980.70
Books & Skills Lab Kit	\$974.75
Travel (Based at \$.54 per mile for travel to clinical from CASC (mileage varying per semester 1624-1940 miles)	\$1,047.60
<b>Total</b>	<b>\$34,637.55</b>

**Spring Semester:**

Tuition: Technical/Nursing 10 health sciences hrs (Approx \$113.45 per credit hour) plus additional fee for Health Sciences Course \$50 per credit hr.	\$1,134.50 \$500.00
Tuition: General Education – 3 hrs (Approx \$113.45 per credit hour	340.35
Books	\$217.25
Travel (Based at \$.54 per mile for travel to clinical from CASC (mileage varying per semester 1624-1940 miles)	\$1,047.60
NCLEX REVIEW Course and Standardized Testing	\$650.00
State Board Fees, Pictures, Pin, Graduation Uniform	\$600.00
Cap & Gown	\$44.00
<b>Total</b>	<b>\$4,533.70</b>
<b>ESTIMATED TOTAL COST:</b>	<b>\$21,110.25</b>

\*Tuition and fees calculated on in-state rate - \$113.45 per credit hour for general education courses and \$163.45 for nursing courses

Out of state tuition and fees - \$234.70

**Other Fees, as appropriate; Additional Background Checks and drug screens may be required per clinical agency protocol**

**ALL PRICES ARE SUBJECT TO CHANGE WITH OUT NOTICE**

Rev. 7/2016

**CARL ALBERT STATE COLLEGE  
DEPARTMENT OF NURSING EDUCATION**

**NEED SOME FINANCIAL ASSISTANCE?**

**These agencies offer financial assistance to nursing students. Individual guidelines may vary, for more information contact these particular agencies:**



**Carl Albert State College**  
Financial Aid Office  
(918) 647-1200

**OK Department of Rehabilitation Services**  
(918) 647-8121

**Physician Manpower Training Commission**  
(405) 843-5667

**Workforce**  
(918) 647-3124

**WAEDA**  
(479) 464-7061

**Cherokee Nation**  
(918) 453-5297

**Eastern Oklahoma Medical Center**  
LeFlore Co.  
(918) 647-8161

**Sequoyah Memorial Hospital**  
Sequoyah Co.  
(918) 774-1100

**U.S. Department of Health and Human Services**  
Health Resources and Services Administration  
<http://www.hrsa.gov/loanscholarships/scholarships/Nursing/guidance.pdf>  
(800) 221-9393